

Pursuant to the provisions of the Articles 11 and 12 of the Law on Associations (Official Journal 51/2009), the Assembly of the Serbian Glaucoma Society at the Founding Assembly held on 16 December 2011, shall enact the

## **STATUTE**

of the

### **“Serbian Glaucoma Society”**

#### **GOALS AND ACTIVITIES OF THE SOCIETY**

##### **Article 1**

The association of citizens named the Serbian Glaucoma Society (hereinafter the Society) shall be a non-partisan, non-governmental and non-profit association of citizens founded for an indefinite period of time to achieve goals in the area of vision protection from glaucoma and to prevent blindness.

##### **Article 2**

The goals of the Society shall be:

- to assist patients in health, social and similar institutions (in the text – institutions) in terms of glaucoma education and treatment;
- to gather the leading experts in the field of ophthalmology in the Society, which is of top scientific and technical importance for our country, to establish doctrinaire attitudes and guidelines for modern diagnostics and glaucoma therapy;
- to provide expert and advisory assistance when procuring and providing necessary medical and other equipment in order to improve the treatment and conditions of patients' stay, and to create favourable conditions for education, medical treatment, stay and work in these institutions;
- to assist in exercising human rights in the field of health and social protection;
- to organise education gatherings with ophthalmologist and general practitioners where doctrinaire attitudes and guidelines of the Society for Diagnostics and Therapy are to be presented as well as the latest findings and knowledge from the glaucoma field;
- to do its best to prevent blindness caused by glaucoma by taking a series of actions which provide assistance in detecting glaucoma and in glaucoma treatment, particularly when the elderly are concerned;

##### **Article 3**

So as to achieve its goals the Society shall particularly:

- upgrade prevention, diagnosis and glaucoma treatment and work on better understanding of methods for detection and treatment of glaucomatous diseases;
- improve education and specialisation of ophthalmologist and other medical workers who deal with glaucoma;
- independently or with partners participate in creating projects related to glaucoma issues;

- collect and deal with scientific and professional literature in the area of early detection, proper monitoring and treatment of glaucoma;
- organise, independently or together with other Societies or organisations, congresses, symposiums, professional gatherings, seminars and other forms of professional training, exchange information and the like in the above mentioned fields;
- publish various publications, reports, newsletters, promotional materials on exercising rights under Article 1 of the Statute;
- engage scientists and experts to work in scientific, professional and research projects in the field of glaucoma;
- cooperate with universities, professional associations and other organisations in this country and abroad who can provide assistance in acquiring new knowledge in the field of glaucoma;
- promote the necessity of screening the population in order to detect the disease as early as possible, provide the necessary medical equipment to diagnose and monitor the disease and the need to purchase materials for the surgical treatment of diseases in health institutions.

## **NAME, SEAT AND SEAL OF THE SOCIETY**

### **Article 4**

4.1 The name of the Society shall be: the Serbian Glaucoma Society, **Beograd, 2 Pasterova st.**

4.2 The name of the Society in English: the Serbian Glaucoma Society, Belgrade

4.3 The abbreviated name of the Society in Serbian shall be: UGlaS, Beograd

4.4 The abbreviated name of the Society in English shall be: SGS, Belgrade

4.5 The seat of the Society shall be in Belgrade in 2 Pasterova st.

4.6 The Society shall perform its activities on the territory of Serbia.

4.7 The Society shall have its logo and seal.

The seal shall be of round shape in which there is circumferential and edged written text: the Serbian Glaucoma Society, Belgrade, whereas the logo shall be in the central part.

## **MEMBERS OF THE SOCIETY**

### **Admission to membership**

#### **Article 5**

5.1 The members of the Society may be ordinary and honorary.

5.2 An ordinary member may be any ophthalmologist who is engaged in prevention, detection and treatment of glaucoma, both domestic and foreign natural person.

5.3 Each candidate for an ordinary member of the Society shall be recommended by one of the members.

5.4 The decision on admission to membership shall be made by the Management Committee of the Society. The newly admitted member shall be obliged to pay the entire amount of an

annual membership fee for a calendar year in which he was admitted regardless of the date he was admitted to the membership.

5.5 Membership shall be acquired upon signing the application for membership form and paying the membership fee, by which a member accepts the goals of the Society and Statute.

5.6. Honorary members of the Society may be both domestic and foreign natural persons and legal entities. Honorary members may attend meetings of the Society and have an advisory function, without the right to vote. A candidate for an honorary member of the Society shall be recommended by minimum 10 ordinary members of the Society, and the Management Committee of the Society shall take the decision on the admission to the membership. Honorary members of the Society shall be exempted from the obligation to pay membership fee, and they shall acquire membership upon signing the application for membership and acceptance of the goals of the Society and Statute.

## **Resignation from the membership**

### **Article 6**

6.1. A member may resign from the membership by submitting their resignation in a written form.

6.2 A membership in the Society shall terminate if a member fails to pay a membership fee in the course of one calendar year, in the event they damage the Society's reputation or due to inactivity of a member for unjustified reasons, on which the Management Committee shall take the decision.

6.3 In the event of death or termination of member existence – legal entity, the membership shall terminate automatically. The successors or legal followers of the member shall not have the right to succeed their membership in the Society.

## **Rights and Obligations of the Members**

### **Article 7**

Member shall be entitled to

- participate in achieving the Society's goals on an equal footing with other members;
- directly participate in decision-making at the Assembly as well as via the Society's bodies;
- elect and be elected to the Society's bodies;
- be timely and fully informed about the Society's operations and activities;
- participate in national congresses to obtain the Society's membership card.

### **Article 8**

Member shall be obliged to:

- actively contribute to the achievements of the Society's goals;
- participate in the Society's activities and achieving its goals in accordance with their interests and abilities;
- pay membership fee pursuant to the decisions of the Assembly
- perform other tasks entrusted by the Management Committee.

## **WORKING GROUPS AND SOCIETIES**

### **Article 9**

9.1 The Society shall form Working Groups so as to study and improve various aspects of prevention, diagnosis and treatment of glaucoma.

9.2. Working Groups shall be established and dissolved on the recommendation of the Management Committee. A Working Group shall have at least three ordinary members of the Society.

9.3. A Working Group shall gather experts of similar scientific interests in order to examine a particular aspects of glaucoma disease with joint forces.

## **THE BODIES OF THE SOCIETY**

The bodies of the Society shall be:

1. Assembly
2. Management Committee
3. Regulatory Committee

The function of the representative of the Association is performed by the President of the Management Board, and in case of impediment, this function is performed by the Vice President.

## **THE ASSEMBLY OF THE SOCIETY**

### **Article 10**

10.1 The Assembly of the Society shall be constituted by all its members.

10.2. The Management Committee shall communicate a notice about convening the Assembly and the agenda to the Assembly members at least two weeks prior to its taking place. The invitation may be sent via e-mail, fax or any other means of modern communication. At least one week before the Assembly takes place, every member shall have the right to submit proposals regarding the agenda. Prior to the commencement of each Assembly, submitted proposals shall be considered and the agenda determined.

10.3. The Assembly shall elect its chairperson who shall administer the work of the Assembly and sign the minutes of the held sessions. The minutes shall be adopted at the next session of the Assembly.

10.4. The annual Assembly of the Society shall be held in October. For justified reasons the annual Assembly may be held later, and at the latest in December.

10.5. An extraordinary session of the Assembly shall be convened on a reasoned proposal of the Management Committee or on a written initiative of at least a third of the members. The initiative shall be submitted to the Management Committee in writing and it must specify the issues whose consideration was proposed.

10.6. Assembly:

The Assembly shall:

1. enact the plan and program of work;
2. adopt the Statute and its changes and amendments;
3. adopt other general acts of the Society;
4. appoint and relieve of duty members of the Management Committee and Regulatory Committee;
5. elect and relieve of duty the Secretary of the Society;
6. consider and adopt, at least once a year, the report of the Management Committee and Regulatory Committee;
7. consider and adopt the financial plan and report;
8. decide on status changes and termination of the Society's operation;
9. decide whether to join federations and other associations in the country and abroad;
10. decide on the organization of events and meetings within the goals of the Society.

The Assembly shall fully take decisions if at least one-half of the members is present.

The Assembly shall take decisions by majority vote of the members present.

To reach a decision on changes and amendments to the Statute, statutory changes and the dissolution of the Society a two-thirds majority vote of members present shall be necessary.

10.7. The Assembly shall make full decisions if at least 50% of the total number of members are present. In the event that the session is attended by less than 50% of the total number of members, the commencement of the session shall be postponed for 1 hour and then the Assembly shall commence its work and make decisions with the members present which may not be less than 30% of the total number of members.

10.8. The Assembly shall take decisions by majority vote of the members present. In the event of an equal number of votes, the vote of the President of the Assembly shall be decisive. Casting a vote may be by open ballot or secret ballot, on which the Management Committee shall make a decision.

10.9. Each member of the Assembly – shall have one vote.

## **Article 11**

A member of the Assembly may participate and cast a vote in the decision-making in writing and by using a conference link or other audio and visual communication equipment, and thus, all persons who participate in the session in this way shall be considered as if they were personally present.

## **MANAGEMENT COMMITTEE**

### ***Competences of the Management Committee***

## **Article 12**

The Management Committee shall:

- administer the work of the Society between two Assemblies and take decisions to achieve the goals of the Society;
- organise regular ongoing activities of the Society;
- entrust certain members of the Society with specific tasks;
- make financial decisions, including decisions on the amount of membership fees;
- make decisions on opening giro accounts at the bank through which it shall perform its financial and material dealings;
- decide to initiate the procedure for changing and amending the Statute, on its own initiative or at the recommendation of at least half of the members of the Society and to prepare a proposal for changes and amendments which are to be submitted to the Assembly for adoption;
- draft financial reports and prepare a work plan and program of the Society and submit them to the competent authorities and the Assembly for adoption;
- prepare proposals for the agenda for each session of the Assembly and draft decisions for parliamentary approval;
- convene a session of the Assembly and be responsible for all process issues related to preparation and course of the session of the Assembly, be responsible for minutes taking;
- enact Rules of Procedure for its work;
- appoint administrative officer who is not a member of the Society, but has the task to take care of the administrative and technical affairs of the Society.

### **Members of the Management Committee**

#### **Article 13**

13.1 The Board of Directors is the executive body of the Association, which takes care of the implementation of the goals of the Association determined by this Statute and consists of nine members: President, Vice President, Secretary / Treasurer and members of the Board of Directors.

- a. President
- b. future President - President elect
- c. former President - past President
- d. two Vice Presidents
- e. secretary / treasurer
- f. members of the Management Committee

13.2. The President of the Management Committee shall represent the Society in legal transactions and shall have rights and obligations of a financial originator.

- 13.3. The future President is elected from among the members of the Management Board by a majority vote of the present members of the Assembly and at the proposal of the Management Board by public or secret ballot..
- 13.4. The Vice-Chairman of the Management Board replaces the President, either in the event of his impediment or in the event that the President delegates his duties to them and provides all kinds of advisory services to the President.
- 13.5. One respective member of the Management Committee shall be responsible for the respective areas of Vojvodina, Central Serbia, South Eastern Serbia, private practice and Belgrade.
- 13.6. Secretary/Treasurer shall perform the administrative tasks of the Management Committee which comprise ensuring the fulfilment of all the conditions for admission of a new member to the Society or termination of membership, shall be responsible for taking minutes at the sessions of the Management Committee, shall see to all formal conditions for convening Assembly sessions, including sending notifications that the Assembly will be held, receiving proposals regarding the agenda of the Assembly, and the like, especially collecting membership fees and informing the Management Committee about the irregular paying of the membership fees by members of the Assembly.
- 13.7. The term of office of the members of the Management Board is three years. Each member of the Board of Directors has the right to be elected to the Board of Directors of the Association several times..
- 13.8. Members of the Management Committee shall not be entitled to remuneration for their work, but shall be entitled to reimbursement of all expenses incurred in the performance of their functions, by presenting all appropriate proofs of incurred costs.
- 13.9. The three-year term of office shall commence and terminate at the Annual Assembly of the Society of the election period.
- 13.10. The President, future President, former President and members the Management Committee shall be appointed and relieved of duty by the Assembly.
- 13.11. The Assembly of the Association votes on the proposed candidates by public or secret ballot.
- 13.12. Only professionally active members who, at the time of the election, are younger than 65 may be elected to the Management Committee. If during the term of office a member of the Management Committee ceases the activities or reaches the age limit, they will remain in service until the end of their term of office.
- 13.13. The procedure for relieving of duty the President or any member of the Management Committee, shall be initiated on the recommendation of at least one third of the members of the Society along with convening an extraordinary session of the Assembly. Reasoned motion for relieving of duty shall be submitted to the Management Committee which is obliged to convene an extraordinary session of the Assembly of the Society.
- 13.14. Member of the Management Committee may be relieved of duty if they fail to perform their function in accordance with the Law, this Statute or Code of Professional Ethics. The relief may be initiated for other justified reasons, on which the Assembly shall take decision prior to casting a vote.
- 13.15. Member of the Management Committee may be relieved of duty at their own request as well without being obliged to provide rationale for it. In this event, the decision on the appointment of a new member of the Management Committee shall be made by the Assembly convened by the

Management Committee not later than 6 months from the date of receipt of the resignation. This procedure shall be also applied to any other case when the appointment of a new member of the Management Committee shall take place for objective reasons.

## **The Work of the Management Committee**

### **Article 14**

14.1. Sessions of the Management Committee shall be convened by the President when necessary. A session may also be convened at the request of at least half the members of the Management Committee, when the persons who have submitted the request, fully take all actions related to convening and holding a session.

14.2. The sessions of the Management Committee shall be held at the seat of the Society. It is necessary to have consent of at least half of the members of the Management Committee for holding a session outside the seat of the Society.

14.3. A member of the Management Committee may participate and cast a vote in the decision-making in writing and by using a conference link or other audio and visual communication equipment, and thus, all persons who participate in the session in this way shall be considered as if they were personally present.

14.4. The President of the Management Committee or members of the Management Committee, who convene a session, determine the draft agenda and send it to all members of the Management Committee not later than 7 days prior to the session. All members of the Management Committee may submit their proposals to the agenda to the President of the Management Committee or any member of the Management Committee who convenes a session at least 3 days prior to the session. Prior to the commencement of the session, submitted proposals shall be considered and the agenda determined.

14.5. At the sessions of the Management Committee, minutes shall be taken and signed by the President of the Management Committee. The minutes shall be adopted at the next session of the Management Committee.

14.6. The Management Committee shall fully take a decision on all issues within its jurisdiction if at least half of the members are present, and decisions shall be made by majority vote of the members present. In the event of equal number of votes, the vote of the President shall be decisive.

## **REGULATORY COMMITTEE**

### **Competences of the Regulatory Committee**

### **Article 15**

The Regulatory Committee shall control the compliance of all aspects of financial and business work of the Society with the legal regulations and internal rules of the Society, including examination of the financial statements, reasonableness of financial expense risks, and ensure the application of the code of ethics by the Management Committee. The Regulatory Committee shall inform the Management Committee about the observed irregularities without delay.

## ***Members of the Regulatory Committee***

### **Article 16**

16.1. The Regulatory Committee shall have three members elected by the Assembly. The members of the Regulatory Committee shall elect a President of the Regulatory Committee from among its members.

16.2. The term of office of the members of the Supervisory Board is three years. Members of the Supervisory Board may be elected to the Supervisory Board several times..

16.3. The same person may not simultaneously be a member of the Management Committee and of the Regulatory Committee.

16.4. The members of the Regulatory Committee shall not be entitled to compensation for their work.

## ***Work of the Regulatory Committee***

### **Article 17**

17.1. The Regulatory Committee shall fully take decisions if all members are present. Decisions shall be made by majority vote.

17.2. A member of the Regulatory Committee may participate and cast a vote in the decision-making in writing and by using a conference link or other audio and visual communication equipment, and thus, all persons who participate in the session in this way shall be considered as if they were personally present.

17.3. The Regulatory Committee shall report on their work at each session of the Assembly.

## **TRANSPARANCY AND THE MANNER OF WORK OF THE SOCIETY**

### **Article 18**

18.1 The work of the Society shall be transparent.

18.2 The Management Committee shall ensure that all members and the public are regularly informed about the work and activities of the Society, directly or via internal publications, press releases meant for the public and other appropriate ways.

### **Article 19**

19.1 So as to achieve its goals the Society may establish contacts and cooperation with other professional, scientific, educational and similar associations and organisations in the country and abroad.

19.2. The Society may join international societies that can assist it in the area of health and social protection, on which the Assembly shall take a decision.

19.3. Joining the international organizations shall be registered in accordance with the law.

### **Article 20**

The Society shall raise funds through membership fees, donations, by applying for projects to the state institutions and foundations, conference fees and other forms of education in the field of glaucoma as well as from other sources, in accordance with the law.

## **TERMINATION OF THE SOCIETY'S OPERATION**

### **Article 21**

21.1. The Society shall terminate its work on the grounds of the decision of the Assembly, when conditions for achieving the goals of the Society cease to exist, as well as in the events provided by the law.

21.2. In the event of termination of its work, the property of the Society shall be transferred as a donation to a health, social or similar institution, about which the Assembly shall make a decision.

## **FINAL PROVISIONS**

### **Article 22**

22.1. Decisions on changes and amendments to this Statute shall be taken by the Assembly on a reasoned written proposal that may be submitted by the President, the Management Committee or at least 5 members of the Society.

22.2. The President shall be obliged to convene a session of the Assembly at which the proposal for the decision on changes and amendments to the Statute shall be discussed not later than 6 months from the date of submission of the reasoned proposal for the decision on changes and amendments to the Statute.

### **Article 23**

This Statute shall enter into force on the day of its adoption and shall be applied from the date of its entry into the Register.

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Predrag Jovanović  
The Chairman of the Founding  
Assembly of the Society